



GREENWOOD ACADEMIES TRUST

**Accessibility Plan for
Nottingham Academy
(Ransom Drive)**

03.10.2018

Introduction

Improving the physical environment of academies to enable those with disabilities to take better advantage of education, benefits, facilities and services provided

1. This Accessibility Plan has been drawn up in consultation with the Greenwood Academies Trust Board, pupils, parents, staff and Advisory Councillors of the Academy and covers the period from October 2018 - October 2021
2. We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. The Greenwood Academies Trust (GAT) plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to all of our sites. Individual Accessibility Plans are produced for each Academy and contain relevant actions to:
 - i. Improve access to the physical environment of the Academy, adding specialist facilities as necessary. This covers improvements to the physical environment and physical aids to access education.
 - ii. Increase access to the curriculum for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as equally prepared for life as are the able-bodied pupils. This covers teaching and learning and the wider curriculum of the Academy such as participation in after school clubs, leisure and cultural activities, off site visits etc. It also includes the provision of specialist aids and equipment, which may assist disabled pupils in accessing the curriculum.
 - iii. Improve the delivery of written information to pupils, staff, parents and visitors with disabilities. This will include hand-outs, timetables, textbooks and information about the Academy and its events. The information will be made available in various preferred formats within a reasonable time frame.
4. Attached are Action Plans, relating to these key aspects of accessibility. The plans will be reviewed and adjusted on an annual basis. New Action Plans will be produced every three (3) years.
5. We acknowledge that there is a need for on-going awareness raising and training for staff, Trustees and Advisory Councillors in the matter of disability discrimination and the need to inform attitudes on this matter.
6. The Accessibility Plan should be read in conjunction with the relevant sections of following documents:
 - a. SEN and Disability Policy
 - b. Admissions Policy
 - c. Pupil Behaviour and Exclusions Policy
 - d. Every Child Matters

- e. Organisation of Pupil Learning
 - f. Education Brief
 - g. Academy Improvement Plans
 - h. Academy Brochures
 - i. Asset Management Plan
7. The Action Plan for physical accessibility relates to the Access Audit of the Academy, which is undertaken regularly by the Health and Safety Team. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will be reviewed prior to the end of each three year plan period in order to inform the development of the new Plan for the following period.
 8. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for the GAT Finance and General Purposes (F&GP) and Advisory Council committees will contain an item on 'having regard to matters relating to Access'.
 9. The Academy Brochure will make reference to this Accessibility Plan.
 10. The Academy's Complaints Procedure covers the Accessibility Plan.
 11. Information about our Accessibility Plan will be published in each Academy's Annual Report to Parents (statutory).
 12. The Plan will be monitored through the Academy Advisory Council. Each Council will produce a termly report on progress against the plan for the GAT F&GP.
 13. The Academy will work in partnership with all stakeholders in developing and implementing this plan.
 14. The Plan will be monitored by Ofsted as part of their inspection cycle.

Resources

Equality Act 2010

Regulatory Reform (fire Safety) Order 2005

Building Bulletin 104: Area Guidelines for SEND and Alternative Provision

Building Bulletin 103: Area guidelines for Mainstream Schools

Building Regulations Approved Document M - Access to and Use of Buildings (2004)

British Standard BS9999:2008 - Code of practice for fire safety in the design, management and use of buildings.

British Standard BS8300:2009 - Design of Buildings and their approaches to meet the need of disabled people.

Gov.Uk Fire Safety Risk Assessment- Escape for Disabled People
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/422202/9446_Means_of_Escape_v2_.pdf

LABC Building Regulations in Practice - Accessible Toilets by David Spooner
<http://www.gedling.gov.uk/media/documents/planningbuildingcontrol/LABCAccessible%20Toilet%20Diagram%20and%20Advice.pdf>

Physical Accessibility

Action Summary

No	Issue	Action	Legislation	Responsible Person	Due date	Completion date
1	Accessible toilets. Pull cords were seen to be deployed at incorrect heights. If cord not fully deployed a disabled person might not be able to summon assistance in an emergency e.g. if they fall or get stuck.	Deploy all pull cords in at the specified heights. <ul style="list-style-type: none"> • Top handle 800-1000mm • Bottom handle 100mm above floor level 	Approved Document M	The Principal	Immediate and on-going	
2	No Hearing Loop installed in Reception.	Install portable hearing loop at reception and sign that a loop is available. Staff to be given training on using the loop.	Approved Document M	The Principal	31.03.2019	
3	Existing disabled parking spaces not on level and are not a suitable distance from the Reception area.	Mark out additional space opposite main reception. Minimum dimensions (in mm) 4800 x 2400 + 1200 space to one side of the bay/s.	Approved Document M	The Principal	30.04.2019	
4	Sanitary fittings in Accessible toilets were non-compliant. Toilets should have the following: <ul style="list-style-type: none"> • Hand drying facilities installed/at a height where they can be reached from the WC. (A20 & Staff Accessible toilet on D floor) 	Arrange for hand towels to be installed (Accessible toilet on D floor) and re-positioned at a height and distance that can be reached from the WC (A20).	Approved Document M	The Principal	30.04.2019	

No	Issue	Action	Legislation	Responsible Person	Due date	Completion date
5	The majority of external step/stair nosings and/or handrails are not clearly marked; creating problems for those who are visually impaired e.g. steps from rear yard to staffroom external exit, steps located outside the foyer on A floor	<p>Identify and rectify. Edges should be marked with a continuous 50mm wide contrasting strip (white, yellow, silver or black depending on the background colour) extending the full width on both the vertical and horizontal planes. There should be a minimum difference in Light Reflectance Value (LRV) of 30 between the background colour and the contrasting strip. Slip resistant paint, tape or preformed edges (GRP, aluminium etc.) can be used.</p> <p><i>Contrast can be assessed by taking a photograph in monochrome of the step with a white, yellow and black object on it or taking a colour photograph and printing it off in monochrome. The colour that provides the greatest contrast should be used</i></p> <p>NB Hazard tape must not be used to mark edges</p>	Approved Document M	The Principal	30.04.2019	
6	Lighting in B15 (Accessible toilet) was found to be inadequate.	Install additional lighting or replace with lighting of increased brightness.	Approved Document M	The Principal	30.04.2019	
7	Stairs leading to the Gym & Boiler Room don't currently have a centre rail	Arrange for centre rail to be installed, where stair width exceeds 1800mm.	Approved Document M	The Principal	31.07.2019	

No	Issue	Action	Legislation	Responsible Person	Due date	Completion date
	installed – any stairs that are > 1800mm wide require a centre rail.					
8	Specialist teaching rooms (Science, Design & Technology and Food Technology) do not have reduced height facilities (desks, sinks, hobs) for wheelchair users.	Install reduced height facilities. There is no immediate requirement However, if pupils who are wheelchair users join the academy reduced height facilities should be provided to ensure full access to the curriculum	Approved Document M	The Principal	As and when required	

Mobility Impairment

Pedestrian gates or entrances onto the grounds have a min clear
Clear contrast between walls, floor and doors in main building.

COMMUNAL ENTRANCE AND RECEPTION AREAS

Door has a minimum width of 775mm.
Threshold is accessible (does not impede wheelchair access).
Reception lobby is wide enough to accommodate a wheelchair and companion.
Counter: appropriate width & height, with adequate knee recess.

REFUGE POINTS

Refuge points, large enough to accommodate at least one wheelchair without hindrance to other people, are available in protected stairwells.

COMMUNAL PASSENGER LIFTS

Lift alarm tested weekly.
Clear landing min 1.5m long and 1.5m wide in front of lift at every level.
Doors have a clear opening width of 800mm.

DINING AREAS

Access to and from the dining area is suitable width for those with mobility impairment to move around.

CLASSROOMS

Classrooms with a final exit have a wide door with a ramp for ease of exit in an emergency.
Access routes around the classroom.
Emergency escape from the classrooms; level egress from final exit.

ACCESSIBLE WCS



opening width of 850mm.

Accessible WC(s) available for staff use plus separate facilities for pupils.

HYGIENE ROOM

A specialist hygiene room is available with a mobile hoist and space for assistants to change a pupil.

Visual Impairment

LIGHTING AND CONTRAST

Lighting is suitable and sufficient.
Walls, floors and doorways are of contrasting colours.
Colour scheme is simple and number of colours used is limited.
Wooden door frame contrasts against white walls.



Hearing Impairment

Visual alarms (beacons) are in use and at the minimum required height alone, such as accessible toilets.
Hearing loops installed and/or portable hearing loop/s available



where those with hearing impairment might be