



THE WELLS ACADEMY

Remote Learning
Statutory information
January 2021



Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the event of a partial bubble closure pupils will be set work each lesson via Microsoft TEAMS. Students will be X coded on the register by the Academy Pastoral Team so that teachers are able to identify that students are at home working remotely. The class teacher will deliver their lesson 'live' and set any assignments required over TEAMS. All students will be issued with a work pack in the event of any issues with them being able to access online learning.

In the event of a full bubble closure or a lockdown the class teacher will deliver the timetabled lessons online via Teams. Students will continue to follow their Academy timetable with staff delivering their instruction and modelling before setting students off on work and being available to support.

All students without IT access are supplied with work packs that can be collected from the Academy however the Academy is working hard to ensure as many students as possible have access to online learning.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We are very proud of the fact that we endeavor to teach the same broad and balanced curriculum remotely (online) as we do in school wherever possible. For more information on this please click on the link [here](#).

However, in some instances we have made some adaptations to the delivery of the curriculum. These are as follows:

PE – 1 hour of weekly live delivery with staff focusing on fitness and active sessions which can be done at home with student participation.

Dance – Focus on the theoretical elements of the subjects to ensure that students have a concrete understanding of the key themes and concepts involved in the subject.

Technology – The textiles project which is being delivered has been adapted due to the lack of specialist resource available to students at home. Instead the focus has moved to the knowledge and theoretical concepts of the subjects.

Art – Students will continue with practical work and practicing their techniques, but will do so using resources which are readily available to them.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	N/A
Secondary school-aged pupils not working towards formal qualifications this year	All pupils will be engaged in remote learning and independent work for 5 hours a day. Years 7 , 8 and 9 students will receive 5 'live' lessons per day whilst

	<p>also having a 30 minute session for independent study or DEAR time.</p> <p>Completed student work for assessment will be evaluated by the teachers and feedback provided.</p> <p>As part of these lessons students will receive a weekly PSHE. In addition to these lessons students will have a daily tutor session and a weekly assembly, led by their Key Stage leader.</p>
<p>Secondary school-aged pupils working towards formal qualifications this year</p>	<p>All pupils will be engaged in remote learning and independent work for 5 hours a day.</p> <p>Years 10 and 11 students will receive 5 'live' lessons per day whilst also having a 30 minute session for independent study or a year group tutorial session for Year 11.</p> <p>Completed student work for assessment will be evaluated by the teachers and feedback provided.</p> <p>In addition to these lessons students will have a daily tutor session and a weekly assembly, led by their Key Stage leader. Year 11 will be receiving regular careers assemblies and workshops.</p>

Accessing remote education

How will my child access any online remote education you are providing?

Live lessons will be delivered via Microsoft Teams. Pupils can access this through their school Airhead account (gat.airhead.io) and sign in just as they would if they were at school. All resources for the lesson will be shared with students via Microsoft TEAMS.

If students are unsure of their log on details, then they can contact their Deputy Head of Year who will be able to provide this information.

Deputy Head of Year 7 Mrs Bradshaw	mbradshaw@thewellsacademy.org
Deputy Head of Year 8 Mrs Gillen	egillen@thewellsacademy.org
Deputy Head of Year 9 Mrs Courtney	jcourtney@thewellsacademy.org
Deputy Head of Year 10 Mrs Iwanejko	ciwanejko@thewellsacademy.org
Deputy Head of Year 11 Mrs Sherratt	asherratt@thewellsacademy.org

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

Requesting an internet enabled device

The DfE have provided the Academy with a number of internet enabled devices to be distributed to students who do not have access to one in order to complete remote learning. The Academy were also fortunate to have had a number of laptops donated by Capital One. These laptops have now all been allocated and handed out, with the Academy awaiting delivery of a further allocation of laptops.

It is our ambition that EVERY student has **sole** access to a device to ensure that they can engage with our remote learning. If your child does not have sole access to a device to engage with our remote learning then please contact the your child's Deputy Head of Year.

The Academy will prioritise the distribution of laptops using the following criteria:

- Students with no access to any device in the home (not able to share)
- Students identified as having a special educational need (SEN)
- Students eligible for Pupil Premium
- Students who are not able to or currently attending the keyworker/vulnerable provision

The academy will work hard to ensure that all students are provided with laptops or given the option to work at the in-school provision.

Requesting internet access or increased data allowance

Students who are not able to access the internet or do not have enough data, can request support from the Academy in order to be provided with this. There are two options available:

1) Request a data only SIM which provides 30GB of data via mobile hotspot (valid over 30 days)

Students who do not have an internet connection at home but do have a mobile phone device can follow the link below to request a data only SIM or contact the Academy on remotelarning@thewellsacademy.org

2) Request an increase in data allowance from your mobile phone provider

The government have announced a scheme allowing for schools to request additional mobile data to support with remote learning. To qualify for this students must meet all of

the following criteria:

- do not have fixed broadband at home
- cannot afford additional data for their devices
- are experiencing disruption to their face-to-face education

At present the mobile networks which have signed up to the scheme are: Three, SMARTY, Virgin Mobile, EE, Tesco Mobile, Sky Mobile and O2. Find the latest guidance at <https://get-help-with-tech.education.gov.uk/about-increasing-mobile-data>

To request this increase in data follow this [link](#) or contact the Academy at remotelearning@thewellsacademy.org. You will be required to share the account holder's name, the mobile number of the device and the mobile network.

3) Request an internet dongle which will provide internet access to the household.

If the Academy is not able to request an increase in data from your mobile provider then we are able to place an order for internet dongles from the DfE, which provide mobile internet for students.

The same prioritising criteria for laptops will be used for these, once they arrive. To request an internet dongle please follow the link here or contact the Academy via email remotelearning@thewellsacademy.org.

Internet access using gaming systems

It is possible to gain access to Microsoft TEAM via an Xbox or PlayStation device. For more information regarding this please follow the link [here](#).

If you require any additional equipment to access the internet please get in contact with the academy.

Reporting an issue with a school allocated device or internet connection

If you are experiencing any issues with a device or internet connection, which was provided by the Academy, please contact your child's Deputy Head of Year or by emailing remotelearning@thewellsacademy.org

Requesting access to the keyworker provision

If your child is not able to access the remote learning, or is struggling to do so, then you may request a place at the Academy's keyworker provision. In order to do this please fill out the survey [here](#) or contact your child's Deputy Head of Year.

Distribution of work packs

If your child is not able to access the remote learning and you do not wish to send them to the Keyworker provision, they will be provided with a work pack. Where it is possible, students will be able to collect this work. Our work packs have been designed to be aligned to the curriculum being delivered online, so that students are not disadvantaged by not having this online access.

Collection of work packs & feedback

The Academy will provide students who have a work pack with a stamped addressed envelope to return the assessed pieces of work they are required to complete. Students should post this as soon as the work is completed. This will then be distributed to the relevant members of staff in order for it to be marked and feedback provided. The feedback will be used to adjust planning and the content being set across the curriculum.

How will my child be taught remotely?

At present all lessons are being delivered 'live' via Microsoft TEAMS.

- **Live teaching (online lessons) for all lessons.** Each subject will deliver their timetabled lessons via TEAMS other than PE who will deliver a 1 hour interactive session with students, focusing on fitness and being active.
- All remote lessons follow **The Wells Way T&L principles*** whereby teachers plan and deliver lessons which provide clear goals, opportunity to retrieve knowledge, models and questions which require students to think hard and critically, independent practice and feedback which allow students to make good progress over time.
- Nationally produced resources are used to support learning in live lessons or directed for students to use for independent study, homework or projects tasks to complete for feedback (e.g. Oak National Academy lessons, BBC Bitesize videos)
- Education websites which are aligned to the curriculum are used to support the teaching of specific subjects these include video clips or practice questions which generate immediate feedback.
- Pre-recorded video/audio recordings made by teachers are used to support learning
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Textbooks and reading books pupils have at home

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Student expectations

- Students are to follow their normal timetable each day and be punctual to all lessons.
- Students are expected to attend every lesson and attendance will be recorded using ClassCharts.
- If students are unable to attend through illness, then their parent or carer should contact the Deputy Head of Year by calling the school and leaving a message.
- Pupils will join a lesson by going to the class Team and clicking 'join' on the scheduled meeting.
- When they first join the meeting, they will be placed in the 'waiting room' and teachers will then admit them to the lesson.
- Pupils should mute their microphone when entering the lesson and will use the 'hands up' function if they would like to speak or ask a question.
- All lessons will be recorded, and all students should turn their cameras off for safeguarding purposes.
- Students should follow the same expectations for learning as they would during face to face teaching. This includes being ready to learn, listening carefully to teacher instruction, ready to answer and ask questions, working and thinking hard and ensuring they give their best to completing all tasks including practice tasks and homework.

Parent expectations

Parents and carers are expected to support their child to continue to learn at home.

Parents should take an active interest in their child's learning. We encourage all parents to:

- Establish a daily routine with your child – parents should use the timetable which the student has been given to ensure their child is on top of their learning.
- Ensure that your child attends every lesson and that they are on time.
- Ensure your child logs onto the learning platform MS Teams on time and that they have everything they need for each lesson (pencil case, exercise books etc).
- Ensure that the child keeps their camera off at all times and unmutes their mic only when instructed to by the teacher.
- Monitor your child's communication and online activity: it's important that the same level of behaviour and conduct exists at home as it does at school to ensure learning can continue.
- Encourage screen breaks away from devices.
- Monitor your child's health and well-being: keep a check on their well-being and encourage them to take breaks and exercise.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Student's attendance for each lesson is logged using Classcharts. If students are not attending lessons, or not submitting work the Academy will contact parents/carers via a Groupcall text, in the first instance, to inform them of this. If you are finding any issues with your child engaging in the remote learning then please get in contact with the relevant member of pastoral staff.
- All EHCP students will be contacted weekly by their tutor or SEN team to ensure that they are able to continue accessing online learning and are making progress.

The Academy will have a graduated response to ensuring students attend our remote learning offer:

- **First day:** A text will be sent out to all students' parents/carers who have not engaged with online learning that day
- **Second day:** If the following day the students hasn't logged on again, the tutor will phone the parent or carer to encourage the student to log on
- **Third day:** If the student still hasn't logged in – the Deputy Head of Year will call and speak to parents or carers and parents will receive a letter
- **Fourth day:** If the student is continuing to not engage with online learning a home visit will be conducted by SLT

If students are not able to access the online learning, then please raise this with your child's tutor and the Academy will support you to ensure that they can access learning. This may be in the form of a work pack being sent home or an invitation to join the Keyworker provision.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- The teacher will assess and feedback to the whole class during the lesson through questioning and answering, the use of Microsoft Forms and interactive quizzes.
- Students will be set a weekly knowledge quiz, via Microsoft Forms, in order for staff to be able to gauge the level of understanding of the content which was taught that week and adapt their planning accordingly to meet the needs of their students.
- Students will be given an assessment, via Microsoft Forms, every 3 weeks which requires an extended response. This will be marked by staff and feedback will be given in the following forms:
 - Via whole class feedback which will be delivered in the 'live' lesson and activities planned to address these issues accordingly.
 - Individual feedback to those students who require additional support. This will be provided whilst students are working on their tasks in lessons.
- Maths will continue to use MathsWatch in to set assessment and will follow the same feedback guidance as other subjects.
- Students who are using work packs will be provided with the assessments to complete and returned in person or via the stamped address envelope. This will be marked and the feedback used to support their academic progress.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Students with special educational needs are supported by the pastoral team and the Senco. The Senco, Deputy Heads of Year and Form Tutors make regular contact with SEND pupils through weekly welfare calls.
- All students with SEND have a provision map accessible to all members of staff on Classcharts. This ensure that staff are aware of what adjustments or provision they need to make for students to engage with the remote learning.
- The Senco will support staff with strategies in supporting students with SEND and the Academy are using a significant amount of their professional learning time in order to provide staff with the appropriate training.
- Students with special education needs who find participating in online lessons and contributing too overwhelming are offered intervention sessions, delivered by members of staff.
- All students with Education and Health Care Plan (EHCP) are encouraged to come to school and attend the Key Worker Provision. This will enable our dedicated team of to continue to work with small groups of EHCP students on a daily basis and provide the individual support that they require.
- If the family decides to keep the student at home, then they receive a weekly phone call from the Senco.
- Where students with SEND are struggling to access online learning or the lockdown, they will be invited to attend the keyworker provision where they will be provided with personalised support.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In the event of a child self-isolating or a partial bubble closure, students will be provided with a work pack and set assignments on Microsoft TEAMS. Pupils will be X coded on the register by the Academy's attendance team so that teachers are able to identify that students are at home working remotely. The class teacher will set the lessons work (PowerPoint, resources and tasks) on TEAMS. This will ensure that students are able to follow the curriculum during their absence.

If the whole year group are isolating then lessons will be delivered 'live' via Microsoft TEAMS.